



**DEPARTMENT OF THE ARMY**  
**OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY**  
**ACQUISITION LOGISTICS AND TECHNOLOGY**  
**103 ARMY PENTAGON**  
**WASHINGTON DC 20310-0103**

OCT 9 2019

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fiscal Year 20 U.S. Army Cancellation Charge Policy

1. References:

a. DSCA Manual 5105.38-M, 30 April 2012, C10.15.1, Charges for Course Cancellations or Withdrawals.

b. AR 12-15, 3 Jan 2011, Joint Security Cooperation Education and Training, C6-3, Forfeiture Charge.

2. Annual supplemental instructions regarding charges for cancelling or rescheduling Army-managed Security Assistance Training in FY20 is enclosed.

3. The DASA DE&C POC's for this memo are Mr. William Lahue, Senior Security Assistance Training Specialist, 703-693-8272, William.E.Lahue.civ@mail.mil and Ms. Catherine Dakin, Security Assistance Training Specialist, 703-545-2745, Catherine.Dakin.civ@mail.mil. The TRADOC G-3/5/7 POC is Ms. Shelley Balderson, Chief P4, Security Assistance Training Field Activity (SATFA), 757-501-5044, Shelley.L.Balderson.civ@mail.mil.

Encl

Sandra E. Long  
Acting, Deputy Assistant Secretary of the Army  
for Defense Exports and Cooperation

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- U.S. Southern Command, J5, Chief, Security Cooperation Training Division

Director, U.S. Army Training and Doctrine Command, Security Assistance Training Field Activity

**SUBJECT: FY20 U.S. ARMY CANCELLATION CHARGE POLICY**

**REF A: DSCA MANUAL 5105.38-M, SECURITY ASSISTANCE MANAGEMENT MANUAL, 30 APR 12, C10.15.1 CHARGES FOR COURSE CANCELLATIONS OR WITHDRAWALS**

**REF B: AR 12-15, 3 JAN 11, JOINT SECURITY COOPERATION EDUCATION AND TRAINING, 6-3. FORFEITURE CHARGE**

- 1. THE PURPOSE OF THIS MESSAGE IS TO PROVIDE ANNUAL SUPPLEMENTAL INFORMATION FOR FY 2020 ON CHARGES FOR CANCELLING OR RESCHEDULING ARMY-MANAGED SECURITY ASSISTANCE TRAINING IN ACCORDANCE WITH REF A AND B.**
  
- 2. A 50% CANCELLATION CHARGE WILL BE IMPOSED FOR ANY CONFIRMED TRAINING CANCELLED OR RESCHEDULED WITH LESS THAN 60 DAYS NOTIFICATION FROM TRAINING/COURSE START DATE FOR ANY TRAINING NOT SPECIFICALLY LISTED ELSEWHERE IN THIS MESSAGE.**
  
- 3. A 100% CANCELLATION CHARGE IS REQUIRED FOR CERTAIN CONTRACTOR PROVIDED TRAINING, TRAINING DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS AND FLIGHT AND FLIGHT RELATED TRAINING. SEE PARAGRAPHS 7, 9 AND 10.**
  
- 4. A QUOTA FOR A COURSE/TRAINING IS CONSIDERED CONFIRMED WHEN:**
  - A. IT HAS RESIDED IN THE COUNTRY STANDARDIZED TRAINING LIST (STL) WITH A TRAINING LINE (TL) STATUS OF CONFIRMED FOR OVER 30 CONSECUTIVE DAYS, OR**
  
  - B. IT HAS BEEN ACCEPTED IN WRITING (E-MAIL IS ACCEPTABLE), REGARDLESS OF THE TL STATUS OR FISCAL YEAR THAT THE COURSE/TRAINING IN THE TL BEGINS. COURSES/TRAINING IN A TRAINING TRACK LINE (TTL) MAY EXTEND INTO SUBSEQUENT FISCAL YEARS.**
  
- 5. THE FUNDING STATUS OF A TL OR TTL HAS NO BEARING ON CANCELLATION CHARGE APPLICATION. ALL APPLICABLE CANCELLATION CHARGES MAY BE ASSESSED WHETHER OR NOT CONFIRMED TRAINING CROSSES FISCAL YEARS.**
  
- 6. A CANCELLATION CHARGE IS NOT ASSESSED IF QUOTA IS FILLED BY A U.S. STUDENT OR ANOTHER INTERNATIONAL STUDENT, REGARDLESS OF COUNTRY. A COUNTRY ACCEPTING A QUOTA IN THE ABOVE**

CIRCUMSTANCE IS IMMEDIATELY CONSIDERED CONFIRMED AND IF CANCELLED IS SUBJECT TO CANCELLATION CHARGE IAW THIS POLICY.

7. THE FOLLOWING COURSES/TRAINING-MILITARY ARTICLES AND SERVICES LIST (T-MASL) WHICH RELY ON CONTRACT SUPPORT AND/OR WHICH ARE DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS CARRY A 100% CANCELLATION CHARGE AT ALL TIMES, REGARDLESS OF CIRCUMSTANCES (EXCEPT THOSE NOTED IN PARAGRAPHS 6 AND 13 OF THIS MESSAGE), FOR CANCELLATION OR RESCHEDULING OF A CONFIRMED QUOTA.

A. ARMY WAR COLLEGE, CARLISLE BARRACKS PA (SCHOOL CODE 217)

B171807 INTERNATIONAL FELLOWS ORIENTATION  
B177001 INTERNATIONAL FELLOWS ACADEMIC PREP  
B179020 DISTANCE EDUCATION COURSE (1ST YR RES. PHASE)  
B179021 DISTANCE EDUCATION COURSE (2ND YR RES. PHASE)  
B179023 DISTANCE EDUCATION COURSE (1ST YEAR STUDIES)  
B179024 DISTANCE EDUCATION COURSE (2ND YEAR STUDIES)  
B171024 INT'L FELLOWS CONTINUING EDUCATION PGRM (DL)  
B271026 INT'L FELLOWS CONTINUING EDUCATION PGRM (OCONUS)  
B171026 INT'L FELLOWS CONTINUING EDUCATION PGRM (CONUS)

B. SERGEANTS MAJOR ACADEMY, FT BLISS TX (SCHOOL CODE 400)

B171201 SGM INTERNATIONAL MIL STUDENTS PRE-CRS

C. DEFENSE INFORMATION SCHOOL, FT MEADE MD (SCHOOL CODE 212)

B164601 PA COURSE FOR INTERNATIONAL STUDENTS

D. FIRES CENTER OF EXCELLENCE (COE), FT SILL OK (SCHOOL CODE 441S/061)

B171131 FA OFF ADVANCED PREPARATORY-ALLIED OFFICER  
B171604 ADA CAPTAINS CAREER PREPARATORY INTERNATIONAL  
B179535 PATRIOT OPERATOR & SYSTEM MECHANIC-GERMAN  
B194097 JOINT OPERATIONAL FIRES AND EFFECTS  
B194099 JOINT FIRES OBSERVER  
B194103 MULTIPLE LAUNCH ROCKET SYSTEM CREWMEMBER  
B195177 ALLIED PATRIOT OPERATOR & SYS MECH (CONFIG 3)  
B195178 ALLIED PATRIOT TOP GUN  
B195179 ALLIED PATRIOT AIR DEFENSE OPERATOR (CONFIG 3)  
B195180 ALLIED PATRIOT SYSTEM MAINTAINER  
B195185 ALLIED PATRIOT AIR DEFENSE OFFICER  
B195187 PATRIOT FIRE CONTROL ENHANCED OPR/MAINT

B195188 PATRIOT LAUNCHING STATION ENH OPR/MAINT  
B195221 PATRIOT MISSILE SYSTEM REPAIRER-TAIWAN ONLY  
B195222 PATRIOT MISSILE SYSTEM RPR (W/BASIC ELECTRONICS)  
B195223 PATRIOT MISSILE SYSTEM REPAIRER

E. JFK SPECIAL WARFARE CENTER, FORT BRAGG NC (SCHOOL CODE 331)

B126619 PSYCHOLOGICAL OPERATIONS TRAINING (A&SS)  
B126630 SPECIAL FORCES QUALIFICATION-ALLIED (WEAPONS SGT)  
B126634 SPECIAL FORCES QUALIFICATION-ALLIED (ENGINEER SGT)  
B126636 SPECIAL FORCES QUALIFICATION-ALLIED (DET OFF)  
B173637 CIVIL AFFAIRS TRAINING

F. INTELLIGENCE COE, FT HUACHUCA (SCHOOL CODE 301)

B172597 MILITARY INTELLIGENCE BOLC-BRANCH  
B172599 INTERNATIONAL OFF INTEL CAPTAINS CAREER  
B172610 INTERNATIONAL OFFICER TACTICAL INTELLIGENCE  
B172622 INTERNATIONAL OFFICER INTELLIGENCE CCC PREP

G. MANEUVER SUPPORT COE, FT LEONARD WOOD MO (SCHOOL CODE 807)

B121826 DECONTAMINATION PROCEDURES (UAE-INSTRUCTORS)  
B174013 ENG BOLC-B INT'L STU PREP  
B174014 ENGR CCC INT'L STU PREP  
B174015 CHEM BOLC-B INT'L STU PREP  
B174016 CHEM CCC INT'L STU PREP  
B174017 MP BOLC-B INT'L STU PREP  
B174018 MP CCC INT'L STU PREP

H. MANEUVER COE, FT BENNING GA (SCHOOL CODE 071)

B171699 MANEUVER CCC IMSO PREP

I. 7TH ARMY TRAINING COMMAND, VILSECK GE (SCHOOL CODE 757)

B223000 MAXXPRO (DASH) DRIVERS TRAINING  
B229003 UP ARMORED HMMWV  
B252001 HAZARDOUS MATERIALS DRIVER TRAINING COURSE  
B252003 EUROPEAN HAZMAT CERTIFICATION (ROAD/RAIL)

J. INTERNATIONAL SPECIAL TRAINING CENTER, PFULLENDORF GE  
(SCHOOL CODE B388)

B226011 CONDUCT AFTER CAPTURE COURSE

B226012 MILITARY ASSISTANCE COURSE  
B226013 SOTG OPERATIONS PLANNING COURSE  
B226014 BASIC CLOSE QUARTER BATTLE COURSE  
B226015 ADVANCED CLOSE QUARTER BATTLE COURSE  
B226016 ADVANCED MEDICAL FIRST RESPONDERS COURSE  
B226017 ADVANCED CASUALTY SUSTAINMENT COURSE  
B226018 TACTICAL COMBAT CASUALTY CARE TRAIN-THE-TRAINER  
B226019 SNIPER COURSE  
B226020 HIGH ANGLE/URBAN SNIPER COURSE

K. FT LEAVENWORTH KS (SCHOOL CODE 701)

B171766 INTERNATIONAL OFFICER PREPARATORY  
B179002 INITIAL FACULTY DEVELOPMENT

L. FT SAM HOUSTON TX (SCHOOL CODE 081)

B171206 AMEDD CAPTAINS CAREER PH 1  
B175283 MEDICAL STRATEGIC LEADERSHIP PROGRAM

M. USA RESEARCH INSTITUTE OF INFECTIOUS DISEASE (SCHOOL CODE B507)

B175400 FIELD IDENTIFICATION OF BIOLOGICAL WARFARE AGENTS

N. OFFICE OF THE SURGEON GENERAL (SCHOOL CODE B501)

B175480 OPERATIONAL MEDICINE EMERGENCY SKILLS

O. CYBER COE, FT GORDON GA (SCHOOL CODE 113)

B139003 SECURITY+ (CERT)  
B139004 NETWORK MANAGER SECURITY  
B171772 SIGNAL CAPTAINS CAREER (PREP-INTERNATIONAL)

P. AVIATION COE, 128<sup>TH</sup> AVN BDE, FT EUSTIS VA (SCHOOL CODE 552)

B137001 AVIONIC MECHANIC (UH-60M) (TRANS)  
B141751 AH-64D/E ARMAMENT/ELEC/AVIONIC SYSTEMS RPR  
B141765 AH64D/E ATTACK HELICOPTER REPAIRER  
B142000 AH-64E HELICOPTER REPAIRER (TRANS)  
B142001 AH-64E ARM/ELEC/AVIONIC SYS RPR (TRANS)

Q. SUSTAINMENT COE, ARMY LOGISTICS UNIVERSITY, FT LEE VA (SCHOOL CODE 907)

B159000 INTERNATIONAL OFFICER LOGISTICS PREPARATORY

R. NATIONAL DEFENSE UNIVERSITY (SCHOOL CODE 516/700/703)

B171790 INT'L CNTRTERRORISM FELLOWS PRGM (PREP)  
B171798 INT'L CNTRTERRORISM FELLOWS PRGM  
B171805 IF PREPARATORY COURSE  
B171808 JT SPECIAL OPNS MASTERS INT'L CNTRTERRORISM FELLOW

S. EASTERN ARNG AVIATION TRAINING SITE, ANNVILLE PA (SCHOOL CODE 960)

B113059 INSTRUMENT FLIGHT EXAMINER PREP  
B113144 UH-60 AVIATOR QUAL (NGB)  
B113261 CH-47F AVIATOR QUAL/IP TRANS  
B113262 CH-47F AVIATOR QUAL  
B115037 CH-47 FLIGHT ENGINEER QUAL  
B115043 UH-60 INSTRUCTOR PILOT  
B115059 UH-60 NRCM FLIGHT INSTRUCTOR/STANDARD INSTRUCTOR  
B117001 UH-60 AVIATOR STAND REFRESH  
B119000 CH-47F SIMULATOR  
B119009 UH-60M (COUNTRY PROVIDES INST/OPERATOR)  
B119011 UH-60A/L SIMULATOR (COUNTRY PROVIDES INST/OP)  
B119023 UH-72 SIMULATOR (COUNTRY PROVIDES IP)  
B119024 CH-47F SIMULATOR (COUNTRY PROVIDED INSTRUCTOR)  
B119025 UH-72 SIMULATOR  
B119960 UH-60A/L FLIGHT SIMULATOR  
B119964 CH-47F SIMULATOR INSTR OPR  
B119965 UH-60 SIMULATOR INSTRUCTOR/OPERATOR  
B119966 AVIATION COMBINED ARMS TACTICAL TRAINER (AVCATT)  
B119967 UH-60M SIMULATOR  
B141008 CH47D/F HELICOPTER REPAIRER (TRANSITION)  
B141036 UH-60 HELICOPTER REPAIRER (TRANSITION)  
B141763 UH-60A/L-M HELICOPTER REPAIRER  
B141855 UH-60 MAINTENANCE TEST PILOT

T. WESTERN ARNG AVIATION TRAINING SITE, MARANA AZ (SCHOOL CODE 961)

B113196 UH-60 AVIATOR QUALIFICATION  
B113263 UH-72A AVIATOR QUALIFICATION  
B113259 UH-72A INSTRUCTOR PILOT  
B119650 UH-60 SIMULATOR

U. HIGH-ALTITUDE ARNG AVIATION TRAINING SITE, GYPSUM CO (SCHOOL CODE 961A)

B113111 UH-60 MOUNTAIN INSTRUCTOR PILOT  
B113112 UH-60 POWER MANAGEMENT MOUNTAIN QUAL  
B113114 UH-60 POWER MANAGEMENT MOUNTAIN QUAL  
B113250 UH-72A POWER MGMT MOUNT QUAL  
B113251 UH-72A HIGH ALT MOUNT QUAL

8. THE FOLLOWING COURSES CARRY A 100% CANCELLATION CHARGE FOR CANCELLATION OR RESCHEDULING OF A CONFIRMED QUOTA WITHIN 60 DAYS OF COURSE START DATE; NO CANCELLATION CHARGE WILL BE ASSESSED OUTSIDE THE 60 DAY WINDOW.

FT BLISS TX (SCHOOL CODE 442)

B193421 HAWK DS MAINT  
B193424 HAWK DS MAINT WO  
B193425 HAWK DS IFF MAINT  
B193426 HAWK DS MAINT WO (MOBILITY)  
B193428 HAWK IFF ORG MAINT COURSE  
B193429 BASIC SOLDERING  
B193432 HAWK BASIC ELECTRONICS  
B193437 HAWK DS PAR MAINT  
B193443 HAWK 60KW OPERATOR  
B193444 HAWK 36K BTU A/C OPERATOR  
B193447 HAWK DS MAINT COURSE  
B193458 CHAPARRAL OPERATOR/CREW  
B193487 HAWK DS MAINT & MAINTAINER OF THE HFC CONSOLE  
B193657 HAWK OFFICER CRS (MOBILITY)  
B193658 HAWK OFFICER  
B193660 HAWK UNIT MAINT WARRANT OFFICER  
B193663 HAWK UNIT MAINT WO (MOBILITY)  
B193711 HAWK MISSILE SYSTEM MECH  
B193712 HAWK ORG PAR MAINT  
B193714 HAWK ORG MECH CRS (MOBILITY)  
B193722 HAWK OPR CREWMBR (MOBILITY)  
B193723 HAWK OPERATOR CREWMBR  
B199294 HAWK DIR SUP VTG MAINT  
B199700 CHAPARRAL DS MAINT COURSE  
B199709 CHAPARRAL ORG MAINT COURSE

9. THE FOLLOWING FLIGHT AND FLIGHT-RELATED TRAINING COURSES, INCLUDING THOSE COURSES DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS, CARRY A 100% CANCELLATION CHARGE AT ALL TIMES REGARDLESS OF CIRCUMSTANCES (EXCEPT AS NOTED IN PARAGRAPHS 6 AND 13 OF THIS MESSAGE) FOR CANCELLATION OR RESCHEDULING OF CONFIRMED QUOTAS:

AVIATION COE, FT RUCKER AL (SCHOOL CODE 011)

B113021 AIR MISSION COMMANDER (FMS)  
B113062 IERW CH-47F TRACK ALL  
B113145 IERW UH-60 TRACK - ALL  
B113157 IERW UH-60 TRACK - EN  
B113162 IERW AH64D TRACK - ALL  
B113163 IERW AH-64E TRACK - EN  
B113204 UH-60M INSTRUCTOR PILOT  
B113210 AH-64D AVIATOR QUALIFICATION - ALL  
B113217 AH-64D AVIATOR QUALIFICATION - EN  
B113224 CH-47F INSTRUCTOR PILOT  
B113226 CH-47F AVIATOR QUALIFICATION  
B113227 IERW CH-47F TRACK - EN  
B113228 IERW UH-60M TRACK  
B113229 AH-64D AVIATOR QUALIFICATION - ALL W/O FLY  
B113230 AH-64D AVIATOR QUALIFICATION  
B113231 IERW AH-64E TRACK  
B113232 AH-64E AVIATOR QUALIFICATION (TRANS)  
B113234 AH-64E MAINTENANCE TEST PILOT (TRANS)  
B113236 AH-64E INSTRUCTOR PILOT  
B113237 AH-64E AVIATOR QUALIFICATION  
B113238 AH-64E MAINTENANCE TEST PILOT  
B113240 AH-64D AVIATOR QUALIFICATION (ISRAEL)  
B113245 CH-47F MAINTENANCE TEST PILOT  
B113248 CH-47F AVIATOR QUALIFICATION  
B113253 UH-60A/L AVIATOR TRAINING  
B113254 UH-60M AVIATOR QUALIFICATION (TRANS)  
B113260 IERW AVR (COMM CORE) (UH-72A)  
B113265 IERW AVR (COMM CORE) (UH-72A) - EN  
B115017 SENIOR IP/INSTRUMENT FLIGHT EXAMINER (RW)  
B115021 UH-60A/L INSTRUCTOR PILOT  
B115030 NRCM FLIGHT INSTR/STANDARD INSTR (CH-47)  
B115031 AH-64D INSTRUCTOR PILOT - ALL  
B115032 AH-64D INSTRUCTOR PILOT - EN  
B115041 NRCM FLIGHT INSTR/STANDARD INSTR (UH-60)  
B115048 CH-47F RESIDENT INSTR TNG (RIT)  
B115049 IERW UH-60M TRACK  
B115053 UH-60A/L RESIDENT INSTR TNG (RIT)  
B115054 UH-60M RESIDENT INSTR TNG (RIT)  
B115055 CH-47F RESIDENT INSTR TNG (RIT)  
B115056 AH-64E RESIDENT INSTR TNG (RIT) HELICOPTER REPAIRER  
B115057 AH-64D RESIDENT INSTR TNG (RIT)  
B115061 CH-47F INSTRUCTOR PILOT  
B141006 CH-47F MAINTENANCE TEST PILOT



B141015 UH-60M MAINTENANCE TEST PILOT  
B141806 UH-60 MAINTENANCE TEST PILOT  
B141823 AVIATION MAINTENANCE OFFICERS - ALL  
B141832 AH-64D MAINTENANCE TEST PILOT (BLOCK 2) - ALL  
B141850 AH-64D MAINTENANCE TEST PILOT (BLOCK 2) - EN  
B141860 UH-60M MAINTENANCE TEST PILOT (TRANS)

10. REQUIRED TRAINING TRACKS (MULTIPLE COURSES/T-MASL). INDIVIDUAL T-MASLS ARE CONSIDERED PART OF A SEQUENTIAL TRAINING TRACK PIPELINE IF THEY ARE A COURSE PRE-REQUISITE AND/OR REQUIRED FOR GRADUATION FROM A COURSE. A COURSE WITH MULTIPLE PHASES (WITH A SEPARATE T-MASL FOR EACH PHASE, SUCH AS A MAINTENANCE TEST PILOT COURSE), OR, A PREPARATORY COURSE (T-MASL) AND ITS ASSOCIATED CAPTAIN CAREER COURSE (T-MASL) ARE EXAMPLES OF REQUIRED SEQUENTIAL TRAINING TRACK PIPELINES. FOR ALL TRAINING/COURSES THAT ARE PART OF A REQUIRED SEQUENTIAL TRAINING TRACK PIPELINE, CANCELLATION CHARGES WILL BE ASSESSED AS FOLLOWS:

A. 100% CANCELLATION CHARGE FOR ALL CONFIRMED COURSES IN THE SEQUENTIAL TRAINING TRACK PIPELINE LISTED IN PARAGRAPHS 7 AND 9 OF THIS MESSAGE, OR

B. 50% CANCELLATION CHARGE FOR ALL OTHER CONFIRMED COURSES IN THE SEQUENTIAL TRAINING TRACK PIPELINE IF QUOTA FOR THE CORE COURSE IS CANCELLED LESS THAN 60 DAYS PRIOR TO SCHEDULED COURSE START DATE AND THE COURSE IS NOT LISTED IN PARAGRAPH 7 OR 9 OF THIS MESSAGE.

11. WHEN INTERNATIONAL MILITARY STUDENTS (IMS) ARE ATTENDING TRAINING AT DLIELC AND FAIL TO MEET THE LANGUAGE REQUIREMENT FOR FOLLOW-ON TRAINING AND THEREFORE CANNOT COMMENCE FOLLOW-ON TRAINING AS SCHEDULED, CANCELLATION CHARGES WILL BE ASSESSED AS FOLLOWS:

A. 100% CANCELLATION CHARGE FOR ANY CONFIRMED FOLLOW-ON COURSES LISTED IN PARAGRAPHS 7, 8 AND 9 OF THIS MESSAGE, OR

B. 50% CANCELLATION CHARGE FOR ALL OTHER CONFIRMED FOLLOW-ON COURSES CANCELLED LESS THAN 60 DAYS PRIOR TO SCHEDULED COURSE START DATE.

12. DEPARTMENT OF THE ARMY WILL DETERMINE CANCELLATION CHARGES FOR ARMY TRAINING DEVELOPED AFTER PROMULGATION OF THIS MESSAGE. HQDA ASA (ALT) WILL PROVIDE NOTIFICATION OF SUCH

CHARGES VIA MESSAGE TO CCMDS AS SOON AS POSSIBLE AFTER RECEIPT OF THE INFORMATION.

13. CANCELLATION CHARGES WILL NOT BE APPLIED WHEN CANCELLATION IS DUE TO ONE OF THE FOLLOWING CIRCUMSTANCES:

A. DECISIONS BY THE U.S. SUCH AS DELETION OR RESCHEDULING OF CLASSES.

B. SIGNIFICANT UNAVOIDABLE CIRCUMSTANCES AFFECTING THE ARMED FORCES WITHIN CUSTOMER COUNTRY SUCH AS A NATIONAL DISASTER.

C. PERSONNEL IN SUPPORT OF COALITION OPERATIONS/DEPLOYMENTS IN CENTCOM AREA OF RESPONSIBILITY WHEN VERIFIED IN WRITING BY A COUNTRY GENERAL OFFICER A MINIMUM OF 60 DAYS IN ADVANCE FOR COURSES CARRYING A 100% CANCELLATION CHARGE. FOR OTHER COURSES, VERIFICATION MAY OCCUR WITHIN 60 DAYS OF COURSE START DATE.

D. IF THE US DENIES A FULLY COMPLETE AND CORRECT VISA APPLICATION PACKAGE SUBMITTED TO THE US EMBASSY IN COUNTRY BY THE ESTABLISHED SUSPENSE DATE RELATIVE TO THE REPORT DATE FOR FIRST LINE OF TRAINING, USUALLY 60 DAYS.

14. REQUESTS FOR WAIVERS BASED ON CIRCUMSTANCES OTHER THAN THOSE ADDRESSED IN PARAGRAPH 13 OF THIS MESSAGE WILL BE ASSESSED ON A CASE-BY-CASE BASIS, AND SHOULD BE ADDRESSED TO THE DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR DEFENSE EXPORTS AND COOPERATION [(DASA (DE&C)]. AN AVOIDABLE CIRCUMSTANCE IN CUSTOMER COUNTRY, SUCH AS FAILURE TO RECEIVE STUDENT VISA IN A TIMELY MANNER IS NOT A VALID JUSTIFICATION FOR WAIVING ASSESSED CANCELLATION CHARGES.

15. HQDA POC IS MR. WILLIAM LAHUE, SENIOR SAT SPECIALIST, DASA (DE&C), COMM 703-693-8272, DSN 223-8272, E-MAIL [WILLIAM.E.LAHUE.CIV@MAIL.MIL](mailto:WILLIAM.E.LAHUE.CIV@MAIL.MIL); TRADOC G3/5/7 SATFA POC IS SHELLEY BALDERSON, COMM 757-501-5044, DSN 501-5044, E-MAIL [SHELLEY.L.BALDERSON.CIV@MAIL.MIL](mailto:SHELLEY.L.BALDERSON.CIV@MAIL.MIL). PLEASE ADDRESS QUESTIONS ON A SPECIFIC CANCELLATION CHARGE TO THE APPROPRIATE TRADOC G-3/5/7 SATFA COUNTRY PROGRAM MANAGER OR BRANCH CHIEF.