

-----Original Message-----

From: POSTMASTER AT OIX.NAVY.MIL <postmaster@oix.navy.mil>

Sent: Wednesday, October 10, 2018 1:26 PM

To: Yarborough, Stacy OS2 NIPO, IPO-09A5 <stacy.yarborough@navy.mil>

Subject: OIX GATEWAY HONOLULU HI SUCCESSFUL PROCESSING REPORT: FY19  
DEPARTMENT OF NAVY (DON) CANCELLATION CHARGE POLICY

Importance: Low

OIX GATEWAY HONOLULU HI SUCCESSFUL PROCESSING REPORT: FY19  
DEPARTMENT OF NAVY (DON) CANCELLATION CHARGE POLICY

RTTUZYUW RHOIAAA0001 2831724-UUUU--RHSSSUU.

ZNR UUUUU

R 101718Z OCT 18

FM NAVY IPO WASHINGTON DC

TO MCSCG

BT

UNCLAS

SUBJ/FY19 DEPARTMENT OF NAVY (DON) CANCELLATION CHARGE POLICY

REF/A/MSG/NAVY IPO/291227Z NOV 17//

REF/B/DOC/DSCA/30APR12//

REF/C/DOC/SECNAV/03JAN11//

NARR/REF A IS DON FY18 CANCELLATION CHARGE POLICY. REF B IS DSCA  
MANUAL 5105.38-M, SECURITY ASSISTANCE MANAGEMENT MANUAL, CHAPTER  
C10.15.1: CHARGES FOR COURSE CANCELLATIONS OR WITHDRAWALS. REF C IS  
SECNAVINST 4950.4B, JOINT SECURITY COOPERATION EDUCATION AND  
TRAINING, C6-3: FORFEITURE CHARGE//

POC/GARY HUNTER/230T/NAVY IPO/LOC: WASHINGTON DC/TEL :(202) 433-5564  
/TEL: DSN: 288-5564/EMAIL: GARY.HUNTER@NAVY.MIL//

RMKS/1. THIS MESSAGE SUPERCEDES REF A AND PROVIDES FY19 DON AND USCG  
SECURITY COOPERATION EDUCATION AND TRAINING CANCELLATION CHARGE  
POLICY INFORMATION IN ACCORDANCE WITH REFS B AND C.

2. ACCEPTANCE OF A CONFIRMED QUOTA IS ASSUMED ONCE IT RESIDES IN THE  
COUNTRY STANDARDIZED TRAINING LIST FOR AT LEAST 30 DAYS, OR SOONER,  
IF ACCEPTED IN WRITING.

3. COURSES NOT IDENTIFIED ELSEWHERE IN THIS MESSAGE ARE SUBJECT TO

THE STANDARD 50 PERCENT CANCELLATION CHARGE IF CANCELLED WITHIN 60 DAYS PRIOR TO COURSE COMMENCEMENT AND CANNOT BE FILLED BY ANOTHER STUDENT.

4. FOLLOWING IS THE FY19 LIST OF COURSES THAT WILL ALWAYS INCUR A 100 PERCENT CANCELLATION CHARGE ONCE A CONTRACT IS LET OR A QUOTA IS CONFIRMED, UNLESS QUOTA IS FILLED BY ANOTHER STUDENT OR WAIVED BY THE MILDEP. UNLESS OTHERWISE STATED, CONTRACT SUPPORTED COURSES ESTABLISH CONTRACTS AT LEAST 90 DAYS PRIOR TO THE COURSE CONVENING DATE.

TMASL COURSE TITLE

P117056 MH-60R SENSOR OPERATOR A SCHOOL (SR)

P119061 UNDERGRADUATE PILOT T-6 SYSTEMS PREP TRAINING

P119311 INTL BASIC AVIATION PREP

P119325 RSAF UNDERGRADUATE PILOT BASIC AVIATION PREP TRNG

P120001 INTL COMMAND CENTER SCHOOL COURSE (ICCS)

P122060 INTL EOD PHASE I

P122079 NITC EOD PREP

P123300 INTL EOD PHASE II SURFACE

P123301 INTL EOD PHASE II NAVY

P123302 INTL EOD FAMILIARIZATION

P124084 NITC BUD/S PREP AND SCREENING

P124401 BOARDING TEAM MEMBER EIMET

P129008 OPERATIONAL TEST AND EVALUATION (OT&E) COURSE

P129600 NAVAL GROUND FORCES COMBAT LEADERSHIP (NAVFORCE)

P145054 STRATEGIC LEADERS INTL COURSE (SLIC)

P145JTO OJT NAVSEA INTL SHIPYARD MGMT

P152001 SENIOR STOREKEEPER MANAGEMENT

P156600 INTRO BUDGETING CONCEPTS

P159200 PRINCIPLES OF DEFENSE ACQUISITION MANAGEMENT

P159202 PRINCIPLES OF DEFENSE PROCUREMENT & CONTRACTING

P162000 RISK MANAGEMENT

P162003 INTERNATIONAL DEFENSE MANAGEMENT COURSE

P162004 SENIOR INTERNATIONAL DEFENSE MANAGEMENT

P162012 MULTIPLE CRITERIA DECISION MAKING COURSE

P162014 PERFORMANCE MANAGEMENT AND BUDGETING

P162018 HUMAN CAPITAL RESOURCES MANAGEMENT

P162368 INTL SHIPYARD MANAGEMENT (ISMC)

P169022 SENIOR SAUDI PROFESSIONAL ADVANCED LEADERSHIP (SR)  
P170001 EXECUTIVE PROGRAM IN DEFENSE DECISION MAKING  
P170005 CCMR EXEC PRGM IN DEC MAKING (ID ONLY)  
P170006 INTL DEFENSE PLANNING CERTIFICATE  
P170009 INTELLIGENCE POLICY AND DEMOCRACY  
P170024 DEFENSE GOVERNANCE  
P170026 CYBER SECURITY FUNDAMENTALS AND DEFENSE CERT  
P170030 MANAGING ETHNIC CONFLICT AND RELIGIOUS VIOLENCE  
P170037 DEV SUSTAINED INSTITUTIONAL CAP COMBATINGTERRORISM  
P170055 DEFENSE MANAGEMENT AND ANALYSIS (ID)  
P170472 DISASTER MANAGEMENT  
P170475 CIVIL-MILITARY COORDINATION IN DISASTER RELIEF  
P171039 INTERNATIONAL PROFESSIONAL ADV LEADERSHIP (IPAL)  
P171063 REINTEGRATION EX-COMBATANTS & VIOLENT EXTREMISTS  
P171064 USCG INTERNATIONAL MARITIME DOMAIN AWARENESS (MDA)  
P171575 INTL MARITIME OFF (IMOC)  
P173002 INTERNATIONAL ANTI-TERRORISM/ANTI PIRACY (IATP)  
P173016 INTERNATIONAL BOARDING OFFICER COURSE  
P173018 INTERNATIONAL MARITIME SEARCH AND RESCUE PLANNING  
P173019 SECURITY RISKS OF REFUGEES & DISPLACED PERSONS  
P173026 RSNF EXECUTIVE DEVELOPMENT COURSE (SR)  
P173028 INTL BOARDING OFFICER COURSE (SPANISH)  
P173101 BOARDING OFF BASIC EIMET  
P176003 MILITARY JUSTICE (MJ)  
P176009 LEGAL ASPECTS OF MARITIME SECURITY OPERATIONS  
P176019 LAW OF ARMED CONFLICT AND HUMAN RIGHTS  
P176026 MILITARY LAW DEV PROGRAM  
P176027 INTL LAW OF MIL OPS I-LOMO  
P176028 LEGAL ASPECTS OF COMBATTING TERRORISM (LCT)  
P176029 INTL MIL LAW DEV PRG-ILOMO  
P176040 LEGAL ASPECTS OF COMBATING CORRUPTION - LCC  
P176042 LEGAL ASPECTS OF DEF SUP OF CIVIL AUTHORITIES  
P179018 CIV-MIL RESP TO TERRORISM  
P179023 UN CIV-MIL COORD OFFICERS RESIDENT COURSE  
P179045 GPOI UNITED NATIONS STAFF OFFICERS COURSE (UNSOC)  
P179047 GPOI UNITED NATIONS LOGISTICS OFFICERS COURSE  
P179048 UN PKO OPS INSTRUCTORS RESIDENT COURSE

P179069 INTERNATIONAL DEFENSE ACQUISITION NEGOTIATIONS  
P179085 UN PKO CONTINGENT COMMANDERS RESIDENT COURSE  
P179190 EOD DIVER BASIC DIVING INSTRUCTION  
P179198 INITIAL PREPARATORY SCREENING PROGRAM  
P179204 MANPOWER PERSONEL TRAINING EDUCATION (MPT&E)  
P179220 TECHNOLOGIES FOR INFO OPERATIONS  
P179259 RSNF JR OFFICER/MID-GRD ENL ENHANCED LEADERSHP CRS  
P179548 CIVIL-MILITARY APPROACHES TO MARITIME SECURITY  
P179605 JOINT DIVING OFFICER (JDO)  
P179606 SECOND CLASS DIVER  
P179607 FIRST CLASS DIVER  
P179610 FUNDAMENTAL SKILLS TRAINING  
P179612 TECHNICAL TRAINING IN ELECTRICITY AND ELECTRONICS  
P179613 TECHNICAL TRAINING IN MECHANICS  
P179614 TECHNICAL TRAINING IN LOGISTICS/SUPPLY  
P179619 LEGAL ASPECTS OF PEACEKEEPING OPERATIONS (LAPKO)  
P179621 TECH TRNG ELECTRICITY & ELECTRONICS SENSOR OP (SR)  
P179623 PRINCIPLES OF DEF ACQ AND CONTRACT MGT (SPANISH)  
P179672 SWIMMER DELIVERY VEHICLE (SDV) OPS & MAINT  
P179683 INTERNATIONAL OFFICER LEADERSHIP & ETHICS (IOL&E)  
P179684 RSNF ENLISTED ENHANCED LEADERSHIP COURSE (SR)  
P193000 JASSM - EOD  
P193131 HARM - EOD  
P193132 MAVERICK - EOD  
P193133 SPARROW - EOD  
P193134 PATRIOT - EOD  
P193135 HARPOON - EOD  
P193136 SIDEWINDER - EOD  
P193137 AMRAAM - EOD  
P193138 HELLFIRE - EOD  
P193140 STANDARD MISSILE - EOD  
P193142 INTL EOD SPECIALIZED MISSILE  
P193143 TOW - EOD  
P193144 STINGER - EOD  
P193145 JAVELIN - EOD  
P196000 AIM-9X - EOD  
P197002 JSOW - EOD

P273011 MET REG CIV-MIL RESPONSES TO TERRORISM  
P279177 MTT REG CIV-MIL APP BLDG MAR DOMAIN AWARENESS CAP  
P279178 MTT REG CIV-MIL APPROACHES TO MARITIME SECURITY  
P309062 MTT OCONUS DIILS TRAINING  
P309069 MET CT-RESP TO TERRORISM  
P309114 MET INTL PROFESSIONAL ADVANCED LEADERSHIP (IPAL)  
P319177 MTT BUILDING MARITIME DOMAIN AWARENESS CAP  
P319178 MTT CIV-MIL APPROACHES TO MARITIME SECURITY  
P36CS12 CONTRACTOR SUPPORT-NITC E-IMET  
P366CS8 CONTRACTOR SUPPORT-NITC NON E-IMET  
PCMRC51 CONTRACTOR SUPPORT-CCMR-MET/MTT  
PDET002 COMPUTER TECH AND MGMT INFO SYSTEMS  
PDET016 NITC SWIM PREP  
PREPDIV NITC DIVE PREP AND SCREENING

5. THERE ARE OTHER COURSES WHERE A CANCELLATION CHARGE WILL APPLY. IN THOSE CASES, THE CUSTOMER WILL BE INFORMED IN ADVANCE, EITHER WHEN P&A DATA IS PROVIDED; WITH A NOTE IN THE LOA; OR IN CORRESPONDENCE DEALING WITH SCHEDULING. THESE COURSES GENERALLY FALL

INTO THREE CATEGORIES:

- A. TRAINING WHERE A CONTRACT MUST BE IN PLACE PRIOR TO STUDENT ARRIVAL. THIS IS MOST LIKELY TO HAPPEN DURING SHIP TRANSFERS OR AIRCRAFT SALES WHERE REGULAR U.S. TRAINING IS NOT AVAILABLE, OR WHEN U.S. MILITARY INSTRUCTORS ARE NOT AVAILABLE. THIS ALSO OCCURS WHEN COURSES USE CONTRACT INSTRUCTORS AND ADMINISTRATIVE SUPPORT.
- B. TRAINING THAT INCURS UP FRONT COSTS PRIOR TO ACTUAL COMMENCEMENT OF TRAINING. EXAMPLES WOULD BE: CHANGES TO COMPUTER PROGRAMS (SUCH AS AVIATION TRAINING WHERE COMPUTER SOFTWARE MUST BE CHANGED OR MODIFIED IN EITHER THE AIRCRAFT OR THE SIMULATOR OR BOTH) AND UP FRONT TRANSLATION COST OR TAILORING OF COURSE MATERIAL TO MEET A SPECIFIC COUNTRY REQUIREMENT.
- C. HIGH COST/HIGH DEMAND COURSES. WHEN A COUNTRY CANCELS A QUOTA THAT REQUIRES EXCESSIVE LEAD TIME THEREFORE PREVENTING ANY OTHER STUDENT TO FILL THE QUOTA; TOTAL OR PARTIAL COURSE COSTS MAY BE ASSESSED REGARDLESS OF THE NUMBER OF DAYS NOTICE PRIOR TO COURSE CONVENING. CANCELLATION FEE ASSESSMENT WILL BE AT THE DISCRETION OF

THE MILDEP.

6. MANY OF THE EXPANDED IMET MOBILE EDUCATION TEAMS (MET) AND ALL MOBILE TRAINING TEAMS (MTT) PROGRAMMED THROUGH DON FALL INTO CATEGORY 5B ABOVE. A CANCELLED MET OR MTT WILL BE CHARGED 100 PERCENT OF THE VARIABLE PREPARATION COSTS THAT MAY HAVE BEEN INCURRED PRIOR TO THE TIME OF CANCELLATION (I.E. TRAVEL, PER DIEM, HONORARIUMS, COURSE PREPARATION, TRANSLATION AND PRINT COSTS, MISCELLANEOUS TRIP PREPARATION COSTS, IN-COUNTRY SITE COSTS, AND SALARY COSTS FOR PREPARATION AND CONDUCT OF THE MET, INCLUDING USCG PROGRAM SUPPORT FEE (PSF)). MET/MTT PROVIDERS WILL DETAIL SUCH EXPENDITURES AND NOTIFY THE COGNIZANT SERVICE AND NETSAFA FOR REVIEW. NETSAFA WILL REVIEW AND CHARGE TO THE APPROPRIATE COUNTRY'S SECURITY COOPERATION EDUCATION AND TRAINING ACCOUNT. QUESTIONS CONCERNING APPROPRIATENESS OF CHARGES SHOULD BE FORWARDED VIA THE COGNIZANT SERVICE POC (I.E., NETSAFA/COGARD/MCSCG) TO NAVY IPO /DASN(IP) (230T).

7. CANCELLATION CHARGES WILL NOT BE APPLIED WHEN CANCELLATION IS DUE TO (1) DECISIONS BY THE U.S. SUCH AS DELETION OR RESCHEDULING OF CLASSES, (2) UNAVOIDABLE CIRCUMSTANCES WITHIN A COUNTRY, SUCH AS A NATIONAL DISASTER, OR (3) PERSONNEL REQUIRED TO SUPPORT THE GLOBAL WAR ON TERRORISM.

8. DON SERVICE POCS ARE NETSAFA N3, MR. TIM DURST, TIMOTHY.DURST@NAVY.MIL, COMM 850-452-8889 (DSN 459); MARINE CORPS SECURITY COOPERATION GROUP (MCSCG), MR. DOUGLAS M. HOWARD, DOUGLAS.M.HOWARD@USMC.MIL, COMM 757-962-4430, EXT. 2261 (DSN 438). USCG SERVICE POC IS MS. STEPHANIE ATAMAN, STEPHANIE.L.ATAMAN@USCG.MIL, 202-372-4490. QUESTIONS REGARDING A SPECIFIC CANCELLATION CHARGE SHOULD BE ADDRESSED TO THE APPROPRIATE COUNTRY PROGRAM MANAGER AT EACH SERVICE.//

BT

#0001

NNNN

<DmdsSecurity>UNCLASSIFIED//</DmdsSecurity>

<DmdsReleaser>YARBOROUGH.STACY.SEIRRA.V.1256423959</DmdsReleaser>