



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

SAAL-ZN

9 November 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fiscal Year 21 U.S. Army Cancellation Charge Policy

1. References:

- a. DSCA Manual 5105.38-M, 30 April 2012, C10.15.1, Charges for Course Cancellations or Withdrawals.
- b. AR 12-15, 3 Jan 2011, Joint Security Cooperation Education and Training, C6-3, Forfeiture Charge.

2. Annual supplemental instructions regarding charges for cancelling or rescheduling Army-managed Security Assistance Training in FY21 is enclosed.

3. The DASA DE&C POCs are Mr. William Lahue, Senior Policy Officer, International Training at (703) 693-8272 or William.E.Lahue.civ@mail.mil, and Ms. Catherine Dakin, Security Assistance Training Specialist at Catherine.Dakin.civ@mail.mil. The TRADOC POC is Ms. Shelley Balderson, Chief P4, Security Assistance Training Field Activity (SATFA) at (757) 501-5044 or Shelley.L.Balderson.civ@mail.mil.

WILSON.ELIZABETH.F
REEMAN.1045251515

Digitally signed by
WILSON.ELIZABETH.FREEMAN.10
45251515
Date: 2020.11.09 12:48:25 -05'00'

Encl

Elizabeth F. Wilson
Deputy Assistant Secretary of the Army
for Defense Exports and Cooperation

DISTRIBUTION:

Commander

- U.S. Africa Command, J5, Chief, Security Cooperation Training Division
- U.S. Central Command, J5, Chief, Security Cooperation Training Division
- U.S. European Command, J5, Chief, Security Cooperation Training Division
- U.S. Northern Command, J5, Chief, Security Cooperation Training Division
- U.S. Indo-Pacific Command, J45, Chief, Security Cooperation Training Division
- U.S. Southern Command, J5, Chief, Security Cooperation Training Division

Director, U.S. Army Training and Doctrine Command, Security Assistance Training Field Activity

SUBJECT: FY21 U.S. ARMY CANCELLATION CHARGE POLICY

REF A: DSCA MANUAL 5105.38-M, SECURITY ASSISTANCE MANAGEMENT MANUAL, 30 APR 12, C10.15.1 CHARGES FOR COURSE CANCELLATIONS OR WITHDRAWALS

REF B: AR 12-15, 3 JAN 11, JOINT SECURITY COOPERATION EDUCATION AND TRAINING, 6-3. FORFEITURE CHARGE

1. THE PURPOSE OF THIS MESSAGE IS TO PROVIDE ANNUAL SUPPLEMENTAL INFORMATION FOR FY 2021 ON CHARGES FOR CANCELLING OR RESCHEDULING ARMY-MANAGED SECURITY ASSISTANCE TRAINING IN ACCORDANCE WITH REF A AND B.

2. A 50% CANCELLATION CHARGE WILL BE IMPOSED FOR ANY CONFIRMED TRAINING CANCELLED OR RESCHEDULED WITH LESS THAN 60 DAYS NOTIFICATION FROM TRAINING/COURSE START DATE FOR ANY TRAINING NOT SPECIFICALLY LISTED ELSEWHERE IN THIS MESSAGE.

3. A 100% CANCELLATION CHARGE IS REQUIRED FOR CERTAIN CONTRACTOR PROVIDED TRAINING, TRAINING DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS AND FLIGHT AND FLIGHT RELATED TRAINING. SEE PARAGRAPHS 7, 9 AND 10.

4. A QUOTA FOR A COURSE/TRAINING IS CONSIDERED CONFIRMED WHEN:

A. IT HAS RESIDED IN THE COUNTRY STANDARDIZED TRAINING LIST (STL) WITH A TRAINING LINE (TL) STATUS OF CONFIRMED FOR OVER 30 CONSECUTIVE DAYS, OR

B. IT HAS BEEN ACCEPTED IN WRITING (E-MAIL IS ACCEPTABLE), REGARDLESS OF THE TL STATUS OR FISCAL YEAR THAT THE COURSE/TRAINING IN THE TL BEGINS. COURSES/TRAINING IN A TRAINING TRACK LINE (TTL) MAY EXTEND INTO SUBSEQUENT FISCAL YEARS.

5. THE FUNDING STATUS OF A TL OR TTL HAS NO BEARING ON CANCELLATION CHARGE APPLICATION. ALL APPLICABLE CANCELLATION CHARGES MAY BE ASSESSED WHETHER OR NOT CONFIRMED TRAINING CROSSES FISCAL YEARS.

6. A CANCELLATION CHARGE IS NOT ASSESSED IF QUOTA IS FILLED BY A U.S. STUDENT OR ANOTHER INTERNATIONAL STUDENT, REGARDLESS OF COUNTRY. A COUNTRY ACCEPTING A QUOTA IN THE ABOVE

CIRCUMSTANCE IS IMMEDIATELY CONSIDERED CONFIRMED AND IF CANCELLED IS SUBJECT TO CANCELLATION CHARGE IAW THIS POLICY.

7. THE FOLLOWING COURSES/TRAINING-MILITARY ARTICLES AND SERVICES LIST (T-MASL) WHICH RELY ON CONTRACT SUPPORT AND/OR WHICH ARE DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS CARRY A 100% CANCELLATION CHARGE AT ALL TIMES, REGARDLESS OF CIRCUMSTANCES (EXCEPT THOSE NOTED IN PARAGRAPHS 6 AND 13 OF THIS MESSAGE), FOR CANCELLATION OR RESCHEDULING OF A CONFIRMED QUOTA.

A. ARMY WAR COLLEGE, CARLISLE BARRACKS PA (SCHOOL CODE 217)

B171807 INTERNATIONAL FELLOWS ORIENTATION
B177001 INTERNATIONAL FELLOWS ACADEMIC PREP
B179020 DISTANCE EDUCATION COURSE (1ST YR RES. PHASE)
B179021 DISTANCE EDUCATION COURSE (2ND YR RES. PHASE)
B179023 DISTANCE EDUCATION COURSE (1ST YEAR STUDIES)
B179024 DISTANCE EDUCATION COURSE (2ND YEAR STUDIES)
B171024 INT'L FELLOWS CONTINUING EDUCATION PGRM (DL)
B271026 INT'L FELLOWS CONTINUING EDUCATION PGRM (OCONUS)
B171026 INT'L FELLOWS CONTINUING EDUCATION PGRM (CONUS)

B. SERGEANTS MAJOR ACADEMY, FT BLISS TX (SCHOOL CODE 400)

B171201 SGM INTERNATIONAL MIL STUDENTS PRE-CRS

C. DEFENSE INFORMATION SCHOOL, FT MEADE MD (SCHOOL CODE 212)

B164601 PA COURSE FOR INTERNATIONAL STUDENTS

D. FIRES CENTER OF EXCELLENCE (COE), FT SILL OK (SCHOOL CODE 441S/061/091S)

B121250 FA BASIC OFFICER LEADER-BRANCH
B171131 FA OFF ADVANCED PREPARATORY-ALLIED OFFICER
B171604 ADA CAPTAINS CAREER PREPARATORY INTERNATIONAL
B179535 PATRIOT OPERATOR & SYSTEM MECHANIC-GERMAN
B171680 FIELD ARTILLERY CAPTAINS CAREER
B194097 JOINT OPERATIONAL FIRES AND EFFECTS
B194099 JOINT FIRES OBSERVER
B194103 MULTIPLE LAUNCH ROCKET SYSTEM CREWMEMBER
B195177 ALLIED PATRIOT OPERATOR & SYS MECH (CONFIG 3)
B195178 ALLIED PATRIOT TOP GUN (CENTCOM ONLY)
B195179 ALLIED PATRIOT AIR DEFENSE OPERATOR (CONFIG 3)
B195180 ALLIED PATRIOT SYSTEM MAINTAINER
B195185 ALLIED PATRIOT AIR DEFENSE OFFICER

B195187 PATRIOT FIRE CONTROL ENHANCED OPR/MAINT
B195188 PATRIOT LAUNCHING STATION ENH OPR/MAINT
B195222 PATRIOT MISSILE SYSTEM RPR (W/BASIC ELECTRONICS)
B195223 PATRIOT MISSILE SYSTEM REPAIRER
B195230 THAAD FOLLOW-ON (FMS)
B195231 THAAD LAUNCHER OPERATOR/MAINTAINER (FMS)
B195232 THAAD LCS SYSTEM INTEGRATOR WO (FMS)
B195233 THAAD LCS OPERATOR/SYSTEM INTEGRATOR (FMS)
B195234 TFCC RADAR MAINTAINER WO (FMS)
B195235 TFCC RADAR OPERATOR/MAINTAINER (FMS)

E. JFK SPECIAL WARFARE CENTER, FORT BRAGG NC (SCHOOL CODE 331)

B126619 PSYCHOLOGICAL OPERATIONS TRAINING (A&SS)
B126630 SPECIAL FORCES QUALIFICATION-ALLIED (WEAPONS SGT)
B126634 SPECIAL FORCES QUALIFICATION-ALLIED (ENGINEER SGT)
B126636 SPECIAL FORCES QUALIFICATION-ALLIED (DET OFF)
B173637 CIVIL AFFAIRS TRAINING

F. INTELLIGENCE COE, FT HUACHUCA (SCHOOL CODE 301)

B172597 MILITARY INTELLIGENCE BOLC-BRANCH
B172599 INTERNATIONAL OFF INTEL CAPTAINS CAREER
B172610 INTERNATIONAL OFFICER TACTICAL INTELLIGENCE
B172622 INTERNATIONAL OFFICER INTELLIGENCE CCC PREP

G. MANEUVER SUPPORT COE, FT LEONARD WOOD MO (SCHOOL CODE 807)

B121826 DECONTAMINATION PROCEDURES (UAE-INSTRUCTORS)
B174013 ENG BOLC-B INT'L STU PREP
B174014 ENGR CCC INT'L STU PREP
B174015 CHEM BOLC-B INT'L STU PREP
B174016 CHEM CCC INT'L STU PREP
B174017 MP BOLC-B INT'L STU PREP
B174018 MP CCC INT'L STU PREP

H. MANEUVER COE, FT BENNING GA (SCHOOL CODE 071)

B171699 MANEUVER CCC IMSO PREP

I. 7TH ARMY TRAINING COMMAND, VILSECK GE (SCHOOL CODE 757)

B223000 MAXXPRO (DASH) DRIVERS TRAINING
B229003 UP ARMORED HMMWV
B252001 HAZARDOUS MATERIALS DRIVER TRAINING COURSE
B252003 EUROPEAN HAZMAT CERTIFICATION (ROAD/RAIL)

J. INTERNATIONAL SPECIAL TRAINING CENTER, PFULLENDORF GE (SCHOOL CODE B388)

B226011 CONDUCT AFTER CAPTURE COURSE
B226012 MILITARY ASSISTANCE COURSE
B226013 SOTG OPERATIONS PLANNING COURSE
B226014 BASIC CLOSE QUARTER BATTLE COURSE
B226015 ADVANCED CLOSE QUARTER BATTLE COURSE
B226016 ADVANCED MEDICAL FIRST RESPONDERS COURSE
B226017 ADVANCED CASUALTY SUSTAINMENT COURSE
B226018 TACTICAL COMBAT CASUALTY CARE TRAIN-THE-TRAINER
B226019 SNIPER COURSE
B226020 HIGH ANGLE/URBAN SNIPER COURSE

K. FT LEAVENWORTH KS (SCHOOL CODE 701)

B171766 INTERNATIONAL OFFICER PREPARATORY
B179002 INITIAL FACULTY DEVELOPMENT

L. FT SAM HOUSTON TX (SCHOOL CODE 081)

B171206 AMEDD CAPTAINS CAREER PH 1
B175283 MEDICAL STRATEGIC LEADERSHIP PROGRAM

M. USA RESEARCH INSTITUTE OF INFECTIOUS DISEASE (SCHOOL CODE B507)

B175400 FIELD IDENTIFICATION OF BIOLOGICAL WARFARE AGENTS

N. OFFICE OF THE SURGEON GENERAL (SCHOOL CODE B501)

B175480 OPERATIONAL MEDICINE EMERGENCY SKILLS

O. CYBER COE, FT GORDON GA (SCHOOL CODE 113)

B139003 SECURITY+ (CERT)
B139004 NETWORK MANAGER SECURITY

P. SUSTAINMENT COE, ARMY LOGISTICS UNIVERSITY, FT LEE VA (SCHOOL CODE 907)

B159000 INTERNATIONAL OFFICER LOGISTICS PREPARATORY

Q. NATIONAL DEFENSE UNIVERSITY (SCHOOL CODE 516/700/703)

B171790 INT'L CNTRTERRORISM FELLOWS PRGM (PREP)

B171798 INT'L CNTRTERRORISM FELLOWS PRGM
B171805 IF PREPARATORY COURSE
B171808 JT SPECIAL OPNS MASTERS INT'L CNTRTERRORISM FELLOW
B366003 DVOT MANAGEMENT FEE
B366006 DVOT - MANDATORY PLANNING

R. EASTERN ARNG AVIATION TNG SITE, ANNVILLE PA (SCHOOL CODE 960)

B113059 INSTRUMENT FLIGHT EXAMINER PREP
B119000 CH-47F SIMULATOR
B119009 UH-60M (COUNTRY PROVIDES INST/OPERATOR)
B119011 UH-60A/L SIMULATOR (COUNTRY PROVIDES INST/OP)
B119023 UH-72 SIMULATOR (COUNTRY PROVIDES IP)
B119024 CH-47F SIMULATOR (COUNTRY PROVIDED INSTRUCTOR)
B119025 UH-72 SIMULATOR
B119960 UH-60A/L FLIGHT SIMULATOR
B119964 CH-47F SIMULATOR INSTR OPR
B119965 UH-60 SIMULATOR INSTRUCTOR/OPERATOR
B119966 AVIATION COMBINED ARMS TACTICAL TRAINER (AVCATT)
B119967 UH-60M SIMULATOR

S. WESTERN ARNG AVIATION TNG SITE, MARANA AZ (SCHOOL CODE 961)

B113196 UH-60 AVIATOR QUALIFICATION
B113259 UH-72A INSTRUCTOR PILOT
B113263 UH-72A AVIATOR QUALIFICATION
B119650 UH-60 SIMULATOR

T. HIGH-ALTITUDE ARNG AVN TNG SITE, GYPSUM CO (SCHOOL CODE 961A)

B113111 UH-60 MOUNTAIN INSTRUCTOR PILOT
B113112 UH-60 POWER MANAGEMENT MOUNTAIN QUAL
B113114 UH-60 POWER MANAGEMENT MOUNTAIN QUAL
B113250 UH-72A POWER MGMT MOUNT QUAL
B113251 UH-72A HIGH ALT MOUNT QUAL

8. THE FOLLOWING COURSES CARRY A 100% CANCELLATION CHARGE FOR CANCELLATION OR RESCHEDULING OF A CONFIRMED QUOTA WITHIN 60 DAYS OF COURSE START DATE; NO CANCELLATION CHARGE WILL BE ASSESSED OUTSIDE THE 60 DAY WINDOW.

FT BLISS TX (SCHOOL CODE 442)

B193421 HAWK DS MAINT
B193424 HAWK DS MAINT WO
B193425 HAWK DS IFF MAINT
B193426 HAWK DS MAINT WO (MOBILITY)
B193428 HAWK IFF ORG MAINT COURSE

B193429 BASIC SOLDERING
 B193432 HAWK BASIC ELECTRONICS
 B193437 HAWK DS PAR MAINT
 B193443 HAWK 60KW OPERATOR
 B193444 HAWK 36K BTU A/C OPERATOR
 B193447 HAWK DS MAINT COURSE
 B193458 CHAPARRAL OPERATOR/CREW
 B193487 HAWK DS MAINT & MAINTAINER OF THE HFC CONSOLE
 B193657 HAWK OFFICER CRS (MOBILITY)
 B193658 HAWK OFFICER
 B193660 HAWK UNIT MAINT WARRANT OFFICER
 B193663 HAWK UNIT MAINT WO (MOBILITY)
 B193711 HAWK MISSILE SYSTEM MECH
 B193712 HAWK ORG PAR MAINT
 B193714 HAWK ORG MECH CRS (MOBILITY)
 B193722 HAWK OPR CREWMBR (MOBILITY)
 B193723 HAWK OPERATOR CREWMBR
 B199294 HAWK DIR SUP VTG MAINT
 B199700 CHAPARRAL DS MAINT COURSE
 B199709 CHAPARRAL ORG MAINT COURSE

9. THE FOLLOWING FLIGHT AND FLIGHT-RELATED TRAINING COURSES, INCLUDING THOSE COURSES DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS, CARRY A 100% CANCELLATION CHARGE AT ALL TIMES REGARDLESS OF CIRCUMSTANCES (EXCEPT AS NOTED IN PARAGRAPHS 6 AND 13 OF THIS MESSAGE) FOR CANCELLATION OR RESCHEDULING OF CONFIRMED QUOTAS:

AVIATION COE, FT RUCKER AL (SCHOOL CODE 011)

B113021 AIR MISSION COMMANDER (FMS)
 B113062 IERW CH-47F TRACK ALL
 B113144 UH-60 AVIATOR QUAL (NGB)
 B113145 IERW UH-60 TRACK - ALL
 B113157 IERW UH-60 TRACK - EN
 B113163 IERW AH-64E TRACK - EN
 B113204 UH-60M INSTRUCTOR PILOT
 B113224 CH-47F INSTRUCTOR PILOT
 B113226 CH-47F AVIATOR QUALIFICATION
 B113227 IERW CH-47F TRACK - EN
 B113228 IERW UH-60M TRACK
 B113231 IERW AH-64E TRACK
 B113232 AH-64E AVIATOR QUALIFICATION (TRANS)
 B113234 AH-64E MAINTENANCE TEST PILOT (TRANS)
 B113236 AH-64E INSTRUCTOR PILOT
 B113237 AH-64E AVIATOR QUALIFICATION
 B113238 AH-64E MAINTENANCE TEST PILOT

B113245	CH-47F MAINTENANCE TEST PILOT
B113248	CH-47F AVIATOR QUALIFICATION
B113253	UH-60A/L AVIATOR TRAINING
B113254	UH-60M AVIATOR QUALIFICATION (TRANS)
B113260	IERW AVR (COMM CORE) (UH-72A)
B113261	CH-47F AVIATOR QUAL/IP TRANS
B113262	CH-47F AVIATOR QUAL
B113265	IERW AVR (COMM CORE) (UH-72A) – EN
B113267	UH-72A AVIATOR QUAL/IP (TRANS)
B113268	UH-72A AVIATOR QUAL/IP (TRANS)
B113269	AH-64E MAINTENANCE TEST PILOT
B113273	AH-64E MAINTENANCE TEST PILOT (TRANS)
B113274	IERW AH-64E TRACK
B113275	AH-64E AVIATOR QUALIFICATION (TRANS)
B113276	AH-64E INSTRUCTOR PILOT
B114005	IERW AVR (COMM CORE) (UH-72A)
B141037	CH-47F MAINTENANCE TEST PILOT
B115017	SENIOR IP/INSTRUMENT FLIGHT EXAMINER (RW)
B115021	UH-60A/L INSTRUCTOR PILOT
B115030	NRCM FLIGHT INSTR/STANDARD INSTR (CH-47)
B115037	CH-47 FLIGHT ENGINEER QUAL
B115041	NRCM FLIGHT INSTR/STANDARD INSTR (UH-60)
B115043	UH-60 INSTRUCTOR PILOT
B115048	CH-47F RESIDENT INSTR TNG (RIT)
B115049	IERW UH-60M TRACK
B115053	UH-60A/L RESIDENT INSTR TNG (RIT)
B115054	UH-60M RESIDENT INSTR TNG (RIT)
B115055	CH-47F RESIDENT INSTR TNG (RIT)
B115056	AH-64E RESIDENT INSTR TNG (RIT) HELICOPTER REPAIRER
B115061	CH-47F INSTRUCTOR PILOT
B115063	UH-72A INSTRUCTOR PILOT
B117001	UH-60 AVIATOR STAND REFRESH
B141006	CH-47F MAINTENANCE TEST PILOT
B141015	UH-60M MAINTENANCE TEST PILOT
B141806	UH-60 MAINTENANCE TEST PILOT
B141823	AVIATION MAINTENANCE OFFICERS
B141855	UH-60 MAINTENANCE TEST PILOT
B141860	UH-60M MAINTENANCE TEST PILOT (TRANS)
B321001	IERW AVR (COMM CORE) (UH-72A)

10. REQUIRED TRAINING TRACKS (MULTIPLE COURSES/T-MASL). INDIVIDUAL T-MASLS ARE CONSIDERED PART OF A SEQUENTIAL TRAINING TRACK PIPELINE IF THEY ARE A COURSE PRE-REQUISITE AND/OR REQUIRED FOR GRADUATION FROM A COURSE. A COURSE WITH MULTIPLE PHASES (WITH A SEPARATE T-MASL FOR EACH PHASE, SUCH AS A MAINTENANCE TEST PILOT COURSE), OR, A PREPARATORY COURSE (T-MASL) AND ITS ASSOCIATED

CAPTAIN CAREER COURSE (T- MASL) ARE EXAMPLES OF REQUIRED SEQUENTIAL TRAINING TRACK PIPELINES. FOR ALL TRAINING/COURSES THAT ARE PART OF A REQUIRED SEQUENTIAL TRAINING TRACK PIPELINE, CANCELLATION CHARGES WILL BE ASSESSED AS FOLLOWS:

A. 100% CANCELLATION CHARGE FOR ALL CONFIRMED COURSES IN THE SEQUENTIAL TRAINING TRACK PIPELINE LISTED IN PARAGRAPHS 7 AND 9 OF THIS MESSAGE, OR

B. 50% CANCELLATION CHARGE FOR ALL OTHER CONFIRMED COURSES IN THE SEQUENTIAL TRAINING TRACK PIPELINE IF QUOTA FOR THE CORE COURSE IS CANCELLED LESS THAN 60 DAYS PRIOR TO SCHEDULED COURSE START DATE AND THE COURSE IS NOT LISTED IN PARAGRAPH 7 OR 9 OF THIS MESSAGE.

11. WHEN INTERNATIONAL MILITARY STUDENTS (IMS) ARE ATTENDING TRAINING AT DLI/ELC AND FAIL TO MEET THE LANGUAGE REQUIREMENT FOR FOLLOW-ON TRAINING AND THEREFORE CANNOT COMMENCE FOLLOW-ON TRAINING AS SCHEDULED, CANCELLATION CHARGES WILL BE ASSESSED AS FOLLOWS:

A. 100% CANCELLATION CHARGE FOR ANY CONFIRMED FOLLOW-ON COURSES LISTED IN PARAGRAPHS 7, 8 AND 9 OF THIS MESSAGE, OR

B. 50% CANCELLATION CHARGE FOR ALL OTHER CONFIRMED FOLLOW- ON COURSES CANCELLED LESS THAN 60 DAYS PRIOR TO SCHEDULED COURSE START DATE.

12. DEPARTMENT OF THE ARMY WILL DETERMINE CANCELLATION CHARGES FOR ARMY TRAINING DEVELOPED AFTER PROMULGATION OF THIS MESSAGE. HQDA ASA (ALT) WILL PROVIDE NOTIFICATION OF SUCH CHARGES VIA MESSAGE TO CCMDS AS SOON AS POSSIBLE AFTER RECEIPT OF THE INFORMATION.

13. CANCELLATION CHARGES WILL NOT BE APPLIED WHEN CANCELLATION IS DUE TO ONE OF THE FOLLOWING CIRCUMSTANCES:

A. DECISIONS BY THE U.S. SUCH AS DELETION OR RESCHEDULING OF CLASSES.

B. SIGNIFICANT UNAVOIDABLE CIRCUMSTANCES AFFECTING THE ARMED FORCES WITHIN CUSTOMER COUNTRY SUCH AS A NATIONAL DISASTER.

C. THE INTERNATIONAL STUDENT HAS BEEN ASSIGNED TO SUPPORT COALITION OPERATIONS/DEPLOYMENTS IN CENTCOM AREA OF RESPONSIBILITY; VERIFIED IN WRITING BY A COUNTRY GENERAL OFFICER A

MINIMUM OF 60 DAYS IN ADVANCE FOR COURSES CARRYING A 100% CANCELLATION CHARGE. FOR OTHER COURSES, VERIFICATION MAY OCCUR WITHIN 60 DAYS OF COURSE START DATE.

D. IF THE US DENIES A FULLY COMPLETE AND CORRECT VISA APPLICATION PACKAGE SUBMITTED TO THE US EMBASSY IN COUNTRY BY THE ESTABLISHED SUSPENSE DATE RELATIVE TO THE REPORT DATE FOR FIRST LINE OF TRAINING, USUALLY 60 DAYS.

E. A CANCELLATION CHARGE WILL NOT BE APPLIED IF THE COUNTRY CANCELS OR DECLINES TRAINING AND DATES WERE PROVIDED LESS THAN 90 DAYS IN ADVANCE. HOWEVER, IF LATER TRAINING DATES WERE PROVIDED AT THE REQUEST OF THE COUNTRY, CANCELLATION CHARGES WILL BE APPLIED.

14. REQUESTS FOR WAIVERS BASED ON CIRCUMSTANCES OTHER THAN THOSE ADDRESSED IN PARAGRAPH 13 OF THIS MESSAGE WILL BE ASSESSED ON A CASE-BY-CASE BASIS, AND SHOULD BE ADDRESSED TO THE DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR DEFENSE EXPORTS AND COOPERATION [(DASA (DE&C)]. AN AVOIDABLE CIRCUMSTANCE IN CUSTOMER COUNTRY, SUCH AS FAILURE TO RECEIVE STUDENT VISA IN A TIMELY MANNER IS NOT VALID JUSTIFICATION FOR WAIVING ASSESSED CANCELLATION CHARGES.

15. HQDA POC IS MR. WILLIAM LAHUE, SENIOR SAT SPECIALIST, ASA (ALT), DASA (DE&C), COMM 703-693-8272, DSN 223-8272, E-MAIL WILLIAM.E.LAHUE.CIV@MAIL.MIL; TRADOC G3/5/7 SATFA POC IS SHELLEY BALDERSON, COMM 757-501-5044, DSN 501-5044, E-MAIL SHELLEY.L.BALDERSON.CIV@MAIL.MIL . PLEASE ADDRESS QUESTIONS ON A SPECIFIC CANCELLATION CHARGE TO THE APPROPRIATE TRADOC G-3/5/7 SATFA COUNTRY PROGRAM MANAGER OR BRANCH CHIEF.