



**DEPARTMENT OF THE ARMY**  
**OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY**  
**ACQUISITION LOGISTICS AND TECHNOLOGY**  
**103 ARMY PENTAGON**  
**WASHINGTON DC 20310-0103**

SAAL-ZN

4 November 2022

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fiscal Year 23 U.S. Army Cancellation Charge Policy

1. References:

- a. DSCA Manual 5105.38-M, 30 April 2012, C10.15.1, Charges for Course Cancellations or Withdrawals.
- b. AR 12-15, 3 Jan 2011, Joint Security Cooperation Education and Training, C6-3, Forfeiture Charge.

2. Annual supplemental instructions regarding charges for cancelling or rescheduling Army-managed Security Assistance Training in FY23 is enclosed.

3. The POCs are: DASA DE&C - Ms. Catherine Dakin, Foreign Military Sales, Security Assistance Policy Specialist, [catherine.dakin.civ@army.mil](mailto:catherine.dakin.civ@army.mil); TRADOC- Mr. Steven D. Hall, International Military Student Analyst, Security Assistance Training Field Activity (SATFA), 757-501-5045, [steve.d.hall68.civ@army.mil](mailto:steve.d.hall68.civ@army.mil).

Encl

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